



United States Department of the Interior
Office of the Secretary
Office of Wildland Fire Coordination
Washington, D.C. 20240

June 04 2003

MEMORANDUM

To: Director, Bureau of Land Management
Director, National Park Service
Director, Fish and Wildlife Service
Director, Bureau of Indian Affairs

From: Nina Rose Hatfield, Deputy Assistant Secretary, Budget and Finance, /s/

Subject: FY 03 State-by-State National Fire Plan Briefing Papers
Reply Due: June 13, 2003

The Office of Wildland Fire Coordination (OWFC), in cooperation with the USDA Forest Service, is compiling information for the FY 03 state-by-state National Fire Plan briefing papers. These papers have numerous uses, including that of updating Congressional delegations and constituent groups on the great progress that's been made in the field.

The OWFC, along with their Forest Service counterparts, will complete most of the briefing paper. Your help is needed with the Program Highlights section. Please encourage your staff to share one or more statements per state that show continuing successes started last year, this year's accomplishments to date and/or your ready-to-be-executed plans for the remainder of the fiscal year.

For examples of what was posted last year, go to www.fireplan.gov/state.cfm and choose a state. Please forward your submittals to the OWFC by fax at (202) 606-3150 or by e-mail to marty_o'toole@ios.doi.gov by June 13, 2003. Should you have any questions, please contact the OWFC at (202) 606-3108.

cc: DOI Fire Directors
USDA-FS NFP Coordinator